

**Regular Meeting of the Board of Directors  
Minutes  
January 13, 2021  
8:00am – 9:30am**

MEMBERS PRESENT: Martha Cole McGrew, M.D. (Chair)  
Michael Richards, M.D. (Vice-Chair)  
Steve McLaughlin, M.D.  
Robert Schenck, M.D.  
Gary Mlady, M.D.  
Eve Espey, M.D.  
David Rakel, M.D.  
Karen Hawley, M.D.  
Mr. Chris Pacheco  
Mr. Robert DeFelice

MEMBERS ABSENT: Selina Silva, M.D.

OFFICERS PRESENT: A. Robb McLean, M.D., Interim President & CEO  
Jill Klar, COO  
Marjorie Goldstein, CFO  
Donna Sigl, M.D. (Secretary)  
Jennifer Phillips, M.D.  
Melissa Ivers, D.M.D.

OFFICERS ABSENT:

OTHERS PRESENT: Andy Baatz  
Cory McDowell  
Diana Heider  
Dina Ortiz  
Quinn Mander  
Erika Condrey  
John-Paul Montoya  
Jared Udall  
Richard Fortescue  
Renee Ayala  
Mary Swanson  
Kristin Gates  
Arthur Culpepper  
Carly Newlands

GUESTS: Ruth Senior, KPMG  
John Kennedy, KPMG  
James Cavin, KPMG

I.	<b>Called To Order and Confirmation of Quorum</b>	<b>Action</b>
	Chairperson Dr. Martha Cole McGrew called the meeting to order and a quorum was established at 8:02am	
II.	<b>Opening Comments</b>	
	Dr. McGrew welcomed everyone to 2021 and given the on-going COVID crisis we need to continue to be kind & respectful to each other and be there for each other.	
III.	<b>Approval of Consent Agenda (<i>Martha Cole McGrew, M.D.</i>)</b>	<b>Action</b>
	<p>Dr. Martha Cole McGrew proceeded with the new consent agenda. Dr. McGrew presented the following items for approval:</p> <ul style="list-style-type: none"> <li>• Finance Committee meeting minutes for January 6, 2021</li> <li>• Operations Committee meeting minutes for October 21, 2020</li> <li>• CEO Report</li> <li>• COO/CMO Report</li> </ul>	<p>Dr. Martha Cole McGrew requested a motion to approve the consent agenda. Dr. Eve Espey made the motion &amp; Dr. David Rakel 2<sup>nd</sup> the motion. Motion carried.</p>
IV.	<b>Approval of Board Meeting Minutes (<i>Martha Cole McGrew, M.D.</i>)</b>	<b>Action</b>
	Dr. Martha Cole McGrew presented the UNMMG Board minutes for the December 08, 2020 meeting for approval.	<p>Dr. Martha Cole McGrew requested a motion to approve the December 08, 2020 meeting minutes. Dr. David Rakel made a motion to approve and Dr. Eve Espey 2<sup>nd</sup> the motion. Motion carried.</p>
V.	<b>Recognitions (<i>A. Robb McLean, M.D.</i>)</b>	
	<p>Dr. Robb McLean provided a list of individuals responsible for the coordination of the 3000 daily COVID vaccines currently being administered. Dr. McLean recognized the HS Joint EOC team and stated that as of January 11<sup>th</sup> a total of 12,314 vaccines have been administered.</p> <p>Dr. Martha Cole McGrew asked Dr. McLean to present this same slide of the list of key individuals during today's Committee of Chairs meeting. This is important recognition for this team.</p>	

<b>VI.</b>	<b>Public Comment</b>	
	There is no public comment for this meeting.	
<b>VII.</b>	<b>Fiscal Year 2020 Audited Financial Report</b>	
	<p>Marjorie Goldstein introduced John Kennedy, Jamie Cavin &amp; Ruth Senior of KPMG to present a summary of the audit results for FY2020. No corrected misstatements identified during the audit. KPMG identified one repeated and modified other matter finding: 2020-001: Controls over user access reviews are not operating effectively. This is not considered a significant deficiency. Management has established a corrective action for this. No items of fraud were identified. John Kennedy thanked Marjorie Goldstein and her team for a great audit.</p>	<p>Dr. Martha Cole McGrew requested a motion to approve the Audited Financial Report. Chris Pacheco made a motion and Dr. Steve McLaughlin 2<sup>nd</sup> the motion. Motion carried.</p>
<b>VIII.</b>	<b>Administrative Reports</b>	
	<p><i>Financial &amp; Revenue Cycle Report</i>  Marjorie Goldstein presented the following Financial Report for the first 5 months of the fiscal year.  In November our collections, we had a very strong month. Final numbers for December we are coming in at \$14.5M, this is good news for everyone. Work RVUs are down 3.9% compared to budget. MG Clinics RVUs are significantly below budget. Purchase Services are down 4.7%. Monies returned to the School of Medicine, down at the beginning of the year but we have made significant improvement, which is currently close to budget.  Additional highlights through November 2020:</p> <ul style="list-style-type: none"> <li>• Distributions to School of Medicine: 80.3% of revenues (vs budget of 79.9%)</li> <li>• Clinic losses of \$652 thousand significantly better than budgeted loss of \$1.5 million; largely attributable to financial performance of Truman</li> <li>• UNMMG management company costs: \$11.0 million (compared to budget of \$12.1 million)</li> <li>• Lovelace UNM Rehab Hospital: UNMMG share of earnings = \$2.3 million, ahead of prior year results</li> <li>• Received \$9.1 million of UPL funds in November and December</li> </ul> <p>Revenue Cycle highlights include reduction on non-billable encounters. Denial counts are coming 5% lower than last year.</p> <p><i>Chief Executive Officer Highlights</i>  Dr. Robb McLean presented the following strategic &amp; growth initiatives coming in the Spring of 2021:</p> <ul style="list-style-type: none"> <li>• Progress on opening of the Rio Rancho Primary Care Clinic</li> <li>• Truman Expansion into Roswell</li> <li>• Relocation of the Center for Life Clinic</li> <li>• Operationalization of the Telemedicine Strategic Plan completed this past December, the posting and hiring of the Telehealth Medical Director, Kick off of the Telehealth Oversight Committee for the Health System</li> <li>• Completion of the Primary Care Strategic Plan</li> </ul>	<p>Dr. Martha Cole McGrew requested a motion to approve the Financial Report. Chris Pacheco made the motion and Dr. David Rakel 2<sup>nd</sup> the motion. Motion carried.</p> <p>Dr. Martha Cole McGrew requested a motion to approve the policies, procedures and privilege sets. Dr. Steve McLaughlin made a motion and Chris Pacheco 2<sup>nd</sup> the motion. Motion carried.</p>

• First Choice Community Health partnership and other community partnerships. Dr. McLean asked Mr. Bob DeFelice, First Choice Community Health (FCCH), to provide a brief update on FCCH. Mr. DeFelice spoke regarding their focus addressing the COVID-19 pandemic, the financial & operational impacts, reduced reimbursement rates & lost opportunity costs. FCCH remains concerned regarding changes to 340b. Continue working through Population Health initiatives with UNM.

Dr. McLean provided the following Medical Group update:

- Medical Group is in the process of contract renegotiations with our Medicaid partners based on the implementation of the UPL program.
- AAAHC Accreditation visit will be held next week, led by Renee Ayala.
- Continued Town Halls on a bi-weekly basis.
- Continue to staff shifts both at UH and SRMC as a result of the COVID surge.
- Provided an overall COVID both statewide and throughout the UNM Health System.

Dr. Karen Hawley provided the following PAG update:

- Goals for this year is to help improve communications between the PAG & the Departments.
- Dr. Silva began scheduling Department Chair presentations last year to encourage collaboration between the Departments and Dr. Hawley plans to continue with this effort.
- Will be continuing with PAG White Papers.

*Updated Policies, Procedures & Privilege Sets*

Dr. Jennifer Phillips presented the updated policies, procedures & privilege sets for approval as follows:

HSC Policies Converted to UNMMG Policies

- Policy 11121 Disclosure of Unanticipated Patient Outcomes and Patient
- Policy 11125 Mandatory Reporting of Child Abuse and Neglect
- Policy 11147 Chemical Spill Response
- Policy 11148 Chemical Storage
- Policy 11149 Code Red Drills
- Policy 11150 Compressed Gas Cylinder Safety
- Policy 11151 Confined Space Entry
- Policy 11152 Electrical Safety
- Policy 11153 Environment, Air Contamination Control
- Policy 11154 Environmental Risk Assessment
- Policy 11164 Defective Medical Devices and Equipment
- Policy 11169 Root Cause Analysis (RCA) and Processes for Sentinel Events, Near Misses and Critical Incidents
- Policy 11155 Safety Environmental Tours
- Policy 11156 Eyewash and Safety Shower
- Policy 11157 Fire Prevention
- Policy 11158 Hazard Communication Program
- Policy 11159 Hearing Conservation Program
- Policy 11160 Interim Life Safety Measures
- Policy 11161 Lockout, Tag Out (LOTO)
- Policy 11162 Product Alerts and Recalls
- Policy 11163 Risk Assessment, Pre-Construction

	<ul style="list-style-type: none"> <li>• Policy 11165 Hazardous Chemical Waste</li> </ul> <p>UNMMG Policies Reviewed for AAAHC Prep</p> <ul style="list-style-type: none"> <li>• Policy 11122 Incapacitated Provider</li> <li>• Policy 11133 Risk Management</li> <li>• Policy 11135 Safety Rules and Guidelines</li> <li>• Policy 11210 Professional Continuing Education Leave</li> <li>• Policy 11228 Pre and Post Procedural Sedation Evaluations</li> <li>• Policy 11229 Discharge Criteria (Surgery-Procedure-Treatment)</li> <li>• Policy 11231 Pre-Procedure Hand Scrub</li> <li>• Policy 11232 Pre-Procedure Patient Prep</li> <li>• Policy 11241 Universal Protocol</li> </ul> <p>Truman Policies &amp; Procedures</p> <ul style="list-style-type: none"> <li>• Standing Orders/Nurse Initiated Protocol - STI Screening</li> <li>• Standing Orders/Nurse Initiated Protocol - STI Treatment</li> <li>• Standing Orders/Nurse Initiated Protocol - HIV baseline labs</li> <li>• Truman Health Services - SOP Pediatric Infectious Disease Clinic</li> </ul> <p>School Based Health Clinic Standard Operating Procedures</p> <ul style="list-style-type: none"> <li>• Procedure Number (?) Temperature Excursion Management at SBHCs for Medication/Point of Care Testing</li> <li>• Procedure Number (?) Medication Storage for SBHC Clinics</li> <li>• Procedure Number (?) Transport &amp; Storage of Pharmacy</li> <li>• Procedure Number () Temperature Monitoring for Medication Workflow</li> <li>• UNM Medical Group Transfer of Medications</li> <li>• Pharmacy - Clinic Prescription Paper/Pad Inventory Sheet</li> <li>• Truman Health Services Quality Management Plan 2021-2023</li> </ul> <p>Dr. Arthur Culpepper communicated to all Board meeting attendees that a new software has been created and will launch on January 20<sup>th</sup> for accessing all new policies and procedures and available to all staff.</p>	
<b>IX.</b>	Vote to go into Executive Session ( <i>Martha Cole McGrew, M.D.</i> )	
	<p>Vote to go into Executive Session for the following purposes (<i>Martha Cole McGrew, M.D.</i>)</p> <p>A. Discussion and, where appropriate, determination of matters involving information, proceedings, or actions covered by the confidentiality protections of the New Mexico Review Organization Immunity Act, § 41-91-1 et seq., NMSA 1978, as provided in Section 5(10) of the UNMMG’s Open Meetings Policy.</p> <p>B. Portions of meetings of the Board of Directors where strategic and long-range business plans, trade secrets, or institutional compliance program matters are discussed.</p> <p>C. Discussion of limited personnel matters (specifically, discussion of investigation and consideration of complaints against individual employees) and matters subject to attorney-client privilege pertaining to threatened or pending litigation, governmental investigation, administrative proceeding, arbitration proceeding, mediation, in which the Corporation is or may be before a participant.</p>	<p>Dr. Martha Cole McGrew requested a motion at 9:12am to convene into Executive Session. Dr. David Rakel made the motion &amp; Chris Pacheco 2<sup>nd</sup> the motion.</p>
<b>X.</b>	Vote to Reconvene into Open Session ( <i>Martha Cole McGrew, M.D.</i> )	<b>Action</b>

	<p>Vote to Reconvene in Open Session (<i>Martha Cole McGrew, M.D.</i>):</p> <p>A. Certification that only those matters described in Agenda Item 10 above were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.</p>	<p>The motion to reconvene the Board of Directors meeting to Open Session passed by a unanimous vote. 1<sup>st</sup> motion made by Chris Pacheco &amp; 2<sup>nd</sup> Dr. Robert Schenck.</p>
<b>XI.</b>	<b>Meeting Adjourned</b>	<b>Action</b>
	<p>There being no further business, Chairperson Dr. Martha Cole McGrew requested a motion to adjourn the Regular Session of the Board of Directors at 9:44am.</p>	<p>Chris Pacheco made the motion to adjourn and Dr. Eve Espey 2<sup>nd</sup> motion. Motion carried.</p>

  
[Donna Sigl \(Feb 18, 2021 10:05 MST\)](#)

Dr. Donna Sigl, Secretary

**Dina Ortiz**

[Dina Ortiz \(Feb 18, 2021 10:18 MST\)](#)

Dina Ortiz, Scribe