

**Regular Meeting of the Board of Directors
Minutes
June 9, 2021
8:00am – 10:00am**

MEMBERS PRESENT: Martha Cole McGrew, M.D. (Chair)
Michael Richards, M.D. (Vice-Chair)
Mark Unruh, M.D.
Robert Schenck, M.D.
Eve Espey, M.D.
David Rakel, M.D.
Karen Hawley, M.D.
Michelle Hernandez, Esq
Robert DeFelice
Gary Mlady, M.D.

MEMBERS ABSENT: Lisa Hofler, M.D.

OFFICERS PRESENT: A. Robb McLean, M.D., President & CEO
Jill Klar, COO
Marjorie Goldstein, CFO
Donna Sigl, M.D. (Secretary)
Jennifer Phillips, M.D.
Melissa Ivers, D.M.D.

OFFICERS ABSENT:

OTHERS PRESENT: Andy Baatz
Cory McDowell
Diana Heider
Scot Sauder
Dina Ortiz
Erika Condrey
Quinn Mander
Jared Udall
Renee Ayala
Kristin Gates
Arthur Culpepper
Erica Richards
Carly Newlands
Deborah Stephenson
Helen Nielsen
Mary Swanson
Richard Fortescue
JP Montoya

GUESTS:

I.	Called To Order and Confirmation of Quorum	Action
	Chairperson Dr. Martha Cole McGrew called the meeting to order and a quorum was established at 8:04am	
II.	Opening Comments	
	Dr. Martha Cole McGrew stated the open session would adjourn and immediately convene into closed session at 8:05am.	
III.	Vote to go into Executive Session	
	Dr. Martha Cole McGrew requested a motion to convene into Executive Closed Session.	Dr. Martha Cole McGrew requested a motion to go into closed session. Dr. Robert Schenck made the motion and Dr. Gary Mlady 2 nd the motion. Motion carried
IV.	Vote to Reconvene into Open Session	
	Dr. Martha Cole McGrew requested a motion to reconvene into Open Session at 8:29am.	Dr. Martha Cole McGrew requested a motion to reconvene into open session. Dr. Robert Schenck made the motion & Dr. Mark Unruh 2 nd the motion. Motion carried.
V.	Resolution for the Appointment of the UNMMG CEO	
	Dr. Martha Cole McGrew read the resolution for the appointment of the UNMMG CEO, Dr. A. Robb McLean. Dr. McGrew requested a motion to approve the resolution.	Dr. Martha Cole McGrew requested a motion to approve the resolution for the appointment of the UNMMG CEO. Dr. Karen Hawley made the motion &

		Dr. Robert Schenck 2 nd the motion. Motion carried.
VI.	Approval of Consent Agenda (<i>Martha Cole McGrew, M.D.</i>)	Action
	<p>. Dr. McGrew presented the following items for approval as part of the Consent Agenda:</p> <ul style="list-style-type: none"> • Finance Committee meeting minutes for May 5, 2021 & June 2, 2021 • Operations Committee meeting minutes for March 31, 2021 • Audit & Compliance Open Session for April 21, 2021 • CEO Report • COO/CMO Report 	Dr. Martha Cole McGrew requested a motion to approve the consent agenda. Dr. Robert Schenck made the motion & Dr. David Rakel 2 nd the motion. Motion carried.
VII.	Approval of Board Meeting Minutes (<i>Martha Cole McGrew, M.D.</i>)	Action
	Dr. Martha Cole McGrew presented the UNMMG Board minutes for the April 14, 2021 meeting for approval.	Dr. Martha Cole McGrew requested a motion to approve the February 17, 2021 meeting minutes. Dr. Robert Schenck made a motion to approve and Dr. Mark Unruh 2 nd the motion. Motion carried.
VIII.	Public Comment (<i>Martha Cole McGrew, M.D.</i>)	
	There is no public comment for this meeting.	
IX.	Administrative Reports	
	<p><i>Financial & Revenue Cycle Report</i> Marjorie Goldstein presented the following Financial Report through the end of April 2021.</p> <ul style="list-style-type: none"> ◦ Distributions to School of Medicine: 80.7% of revenues (vs budget of 80.6%) ◦ Average for the last three months: 82.1% <ul style="list-style-type: none"> Clinic losses of \$2.9 million are at budget Significant growth in Truman losses as a result of program income spend down ◦ Positive variances provided by Behavioral Health and School Based clinics ◦ UNMMG management company costs: \$23.2 million (compared to budget of \$24.7 million), or 6% below budget ◦ Lovelace UNM Rehab Hospital: <ul style="list-style-type: none"> YTD UNMMG share of earnings = \$5.0 million (above budget and PY) Distribution of \$2.5M received in May 	Dr. Martha Cole McGrew requested a motion to approve the Financial Report. Dr. Robert Schenck made the motion and Dr. Mark Unruh 2 nd the motion. Motion carried.

<ul style="list-style-type: none"> ◦ April results include a \$3 million accrual for estimated additional mission support for SOM <p>Net operating revenues are below budget \$25M driven by volumes showing up in our patient services revenues and upper payment limits, both coming in below budget. \$2.7M variance in salaries and benefits is a combination of vacancies in MG management company and some of our clinics. Consulting costs are down \$3.7M due to reduction in Huron expenses. The largest contributor to our bottom line is the equity in our earnings of the Lovelace Joint Venture, which is \$5M.</p> <p>Marjorie Goldstein presented the Revenue Cycle report. Denial counts are coming in flat as compared to last year. We are hopeful for improvement in this area. Accounts Receivable, \$11.6M increase compared to last year, related to the change in volume.</p> <p><i>Funding SOM Gaps</i></p> <p>Marjorie Goldstein presented regarding what funding needs there are at the School of Medicine. Top rang of funds needed at SOM is \$7.9M.</p> <p>Need for funds will lessen if Q4 results improve and if CARES act funding occurs:</p> <ul style="list-style-type: none"> ◦ More collections: will improve general shortfalls at SOM ◦ Significant increases in Medicaid MCO volumes will increase estimates for UPL fund availability <p>Requested Action:</p> <p>To use up to \$7.9 million of board designated reserves to provide additional mission support to SOM with the following provisions:</p> <ul style="list-style-type: none"> ◦ CARES Act funding, if received, will be used to replenish MG reserves. ◦ Any net UPL funding that exceeds FY21 estimates will be used to replenish MG reserves. <p>Recommended source of reserves: Dean’s discretionary \$571K Remainder split between investment and quality reserves</p> <p>Dr. Eve Espey requested a bit of transparency in order to understand what these funds will cover and, is this an appropriate use of Medical Group funds. What departments will be utilizing these funds? Dr. Robb McLean stated the specific allocation of funds will be to the departments that have operational deficits due to COVID and those departments who do not have the reserves to cover their expenses. The intent is to make the departments whole. Dr. Michael Richards asked that Dr. Martha Cole McGrew and Kristin Gates follow up with the Committee of Chairs to understand that this funding is appropriate.</p> <p><i>Chief Executive Officer Highlights</i></p> <p>Dr. Robb McLean highlighted the following:</p> <ul style="list-style-type: none"> ◦ Recognized Dr. David Rakel for his service as a UNMMG Board Member and for his work with Primary Care, his leadership and for all he has done for the University. ◦ Congratulated Truman Health Services for being recognized as community champions by New Mexico United for the LGBTQ community. ◦ Recognized Speech and Hearing Clinic ◦ Operations Committee Updates ◦ CFO/CMO Search ◦ Grande Clinic Opening on July 7th 	<p>Dr. Martha Cole McGrew requested a motion to approve the use of reserves for funding the SOM Gaps. Dr. Robert Schenck made the motion and Dr. Mark Unruh 2nd the motion. Motion carried.</p> <p>Dr. Jennifer Phillips requested a motion to approve the Policies, Procedures & Standing Orders. Dr. Robert Schenck made the motion and Dr. David Rakel 2nd the motion. Motion carried.</p> <p>Dr. Jennifer Phillips requested a motion to approve the Privilege Sets. Dr. Robert Schenck made the motion and Dr. David Rakel 2nd the motion. Motion carried.</p>
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- Truman HRSA Site Visit

First Choice Community Healthcare Update – Mr. Robert DeFelice

FCCH was recently visited by First Lady Dr. Jill Biden. The visit was intended to address issues related to the current pandemic and the role that Community Health Centers have in addressing primary care needs in our communities throughout the country.

Additionally, HRSA awarded F2HCs across country, a one-time funding for a two-year period under the American Rescue Plan Act. FCCH will receive an allotment of \$9.9M.

FCCH is working to establish a model wellness ECO system that will allow FCCH to develop out a number of programs that specifically address social determinates that influence the wellness of our communities. This is approximately a \$20M buildout.

PAG Update

Dr. Karen Hawley provided the following PAG update:

Working to bridge the gap to improve communications between physicians and leadership and allow physicians to have a voice. Dr. Hawley thanked Dr. Michael Richards and Dr. Robb McLean for acting as mentors.

Updated Policies, Procedures & Privilege Sets

Dr. Jennifer Phillips presented the updated policies, procedures & privilege sets for approval as follows:

Reviewed and Updated Policies:

- 11221 – Medication and Solution Administration
- 11107 – Language Interpreter Services

New Policies and Procedures:

- 11144 – Identification Badge System Procedure
- Cascaded Guideline G-001- Fees for Copies and Summaries of Designated Record Sets
- HS Consent for Surgery, Special Procedure, Transfusion

New Standing Orders and Procedures- Truman:

- SOP - Hepatitis C Testing and Linkage to Care
- SOP - Long-Acting Antiretroviral Medications
- SOP – Hepatitis C baseline laboratory testing
- SOP – Hepatitis C confirmatory testing

New Standing Orders - Grande Clinic:

- Administering Depo-Provera
- Ambulatory and Public Clinic Anaphylaxis
- Emergency Patient Presentation
- Emergency Patient Presentation Cardiac
- Endometrial Biopsy, IUD Insertion, Nexplanon insertion or removal
- Gaps in Care
- Levonorgestrel (Plan B)
- Naloxone Protocol
- Oxygen Dependent Patient Testing
- Patient Presenting for a Nurse Visit: Suspected Urinary Tract Infection (Cystitis)
- Patient Presenting for a Nurse Visit: Tuberculin Purified Protein Derivative (PPD) Skin Test

	<ul style="list-style-type: none"> ◦ Patient Presenting for a Nurse Visit: Tuberculin Purified Protein Derivative (PPD) Skin Test Interpretation ◦ Patient Presenting for a Nurse Visit: Suspected Pregnancy ◦ Patient Triage ◦ Pre-visit for HTN, Hyperlipidemia and/or CAD ◦ Point of Care Urine or Lab Ordered Drug Screen ◦ Pupil Dilation ◦ Diabetes Patient Pre-Visit and/or Day of Visit Screening ◦ Diabetic Patient Visits ◦ Diabetic Supplies <p><u>New Vaccine Standing Orders - Grande Clinic:</u></p> <ul style="list-style-type: none"> ◦ Administering DTaP to Children Younger than Age 7 Year ◦ Administering Haemophilus Influenzae Type B Vaccine to Children ◦ Administering Hepatitis A Vaccine to Adults ◦ Administering Hepatitis A Vaccine to Children and Adolescents ◦ Hepatitis B Vaccine to Adults ◦ Administering Hepatitis B Vaccine to Children and Adolescents ◦ Administering Human Papillomavirus Vaccine to Adults ◦ Administering Human Papillomavirus Vaccine to Children and Adolescents ◦ Administering Influenza Vaccine to Adults ◦ Administering Influenza Vaccine to Children and Adolescents ◦ Administering Measles, Mumps, and Rubella Vaccine to Children and Adolescents ◦ Administering Meningococcal Vaccine to Adults ◦ Administering Pneumococcal Conjugate Vaccine to Children ◦ Administering Pneumococcal (PPSV23 and PCV13) Vaccine to Adults ◦ Administering Tdap/Td Vaccine to Adults ◦ Administering Tdap/Td Vaccine to Children Ages 7 Years or Older ◦ Administering Zoster Vaccine to Adults ◦ Administering Inactivated Poliovirus (IPV) Vaccine to Children and Adolescents ◦ Administering Varicella Vaccine to Children and Adolescents <p><u>Pharmacy & Therapeutics Policies</u></p> <p>11260 – Security and Infection Control for Medication Storage 11204 – Pharmacy Services 11102 – Adverse Drug Reaction and Medication Error Monitoring and Reporting</p> <p>New Privilege Sets:</p> <ul style="list-style-type: none"> ◦ UNMMG Internal Medicine Clinical Privileges <p>Medical Aid & Dying will be postponed for the next Board meeting.</p>	
IX.	Vote to go into Executive Session (<i>Martha Cole McGrew, M.D.</i>)	
	<p>Vote to go into Executive Session for the following purposes (<i>Martha Cole McGrew, M.D.</i>)</p> <p>A. Discussion and, where appropriate, determination of matters involving information, proceedings, or actions covered by the confidentiality protections of the New Mexico Review Organization Immunity Act, § 41-91-1 et seq., NMSA 1978, as provided in Section 5(10) of the UNMMG’s Open Meetings Policy.</p> <p>B. Portions of meetings of the Board of Directors where strategic and long-range business plans, trade secrets, or institutional compliance program matters are discussed.</p>	<p>Dr. Martha Cole McGrew requested a motion at 9:47am to convene into Executive Session. Dr. Eve Espey</p>

	C. Discussion of limited personnel matters (specifically, discussion of investigation and consideration of complaints against individual employees) and matters subject to attorney-client privilege pertaining to threatened or pending litigation, governmental investigation, administrative proceeding, arbitration proceeding, mediation, in which the Corporation is or may be before a participant.	made the motion & Dr. David Rakel 2 nd the motion.
X.	Vote to Reconvene into Open Session (<i>Martha Cole McGrew, M.D.</i>)	Action
	Vote to Reconvene in Open Session (<i>Martha Cole McGrew, M.D.</i>): A. Certification that only those matters described in Agenda Item 10 above were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.	The motion to reconvene the Board of Directors meeting to Open Session passed by a unanimous vote. 1 st motion made by Dr. Robert Schenck & 2 nd Dr. Mark Unruh.
XI.	Meeting Adjourned	Action
	There being no further business, Chairperson Dr. Martha Cole McGrew requested a motion to adjourn the Regular Session of the Board of Directors at 9:55am.	Dr. Robert Schenck made the motion to adjourn and Dr. Eve Espey 2 nd motion. Motion carried.


 Donna Sigl (Aug 19, 2021 16:19 MDT)

Dr. Donna Sigl, Secretary

 08/24/21

Dina Ortiz, Scribe